



OREGON  
**EMERGENCY COVID-19 BALANCE**  
**REMINDER (NOT A BILL OR INVOICE)**



DATE \_\_\_\_\_ PROPERTY NAME / NUMBER \_\_\_\_\_  
 RESIDENT NAME(S) \_\_\_\_\_  
 UNIT NUMBER \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**We recognize that the COVID-19 health crisis is severely straining many of our residents' finances. Our goal is to keep residents safely in their homes. If you've had a significant reduction of income due to COVID-19, which is affecting your ability to pay, and have not already made payment arrangements, please contact the Owner/Agent using the contact information below.**

This is not a bill or an invoice. This is not an attempt to collect a debt. Eviction for nonpayment is not allowed before December 31, 2020 unless the property is in Multnomah County, in which case eviction for nonpayment is not allowed before the end of the emergency period as defined by Multnomah County Ordinance No. 1287. However, the following amount(s) are past due and outstanding on your account:

| CHARGE  | AMOUNT        | DATE/DESCRIPTION |
|---|---------------|------------------|
| <input checked="" type="checkbox"/> Rent                    | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Pet rent                | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Garage                  | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Parking                 | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Storage                 | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Utilities               | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> NSF fees                | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Noncompliance fees      | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Deposit(s)              | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> Resident-caused damages | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> SAMPLE                  | \$ SAMPLE     | SAMPLE           |
| <input checked="" type="checkbox"/> SAMPLE                  | \$ SAMPLE     | SAMPLE           |
| <b>TOTAL \$</b>   | <b>SAMPLE</b> |                  |

ADDITIONAL INFORMATION:

SAMPLE  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

OWNER/AGENT  SAMPLE SAMPLE  
 ADDRESS SAMPLE  
 SAMPLE  
 TELEPHONE \_\_\_\_\_  
 EMAIL \_\_\_\_\_