This is to notify you of a utility interruption that may affect this building and/or your unit during the following times (all of which are approximate):

Starting ____________________________ at ____________________________ and completed by ____________________________ at ____________________________ .

Utilities affected:

- Water
- Hot water
- Electric
- Gas
- Cable/Internet
- Other

Reason for interruption:

____________________________________________________________________________________________________________________________________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________________________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________________________________________________________________________________________________________________________________

Actual notice of the utility interruption has been given to Resident as follows:

- Verbally to Resident at ____________________________ on ____________________________ or
- Left message on Resident’s answering machine at ____________________________ on ____________________________ or
- Notice posted on door of unit at ____________________________ on ____________________________ or
- Notice mailed to Resident by first class mail on ____________________________ (add 3 days for mailing only) or
- Notice given by other method allowed by written rental agreement at ____________________________ on ____________________________

Identify method: ____________________________

We appreciate your understanding and cooperation.