



MULTIFAMILY NW
The Association Promoting Quality Rental Housing

**OREGON
FIXED-TERM RENEWAL OFFER**

AT END OF FIRST YEAR OF OCCUPANCY ONLY
(NO MONTH-TO-MONTH OPTION) SAMPLE



DATE _____ PROPERTY NAME / NUMBER _____
 RESIDENT NAME(S) _____
 UNIT NUMBER _____ STREET ADDRESS _____
 CITY _____ STATE _____ ZIP _____

"First year of occupancy" includes all periods in which any of the Residents has resided in the dwelling unit for one year or less. Thank you for your residency. We hope to continue this relationship with you into the future.

Your current fixed-term lease expires on SAMPLE ^{DATE} ("Expiration Date"). We would like to offer you the opportunity to sign a new fixed-term lease with us. **We are not currently offering month-to-month renewal options. Therefore, if you do not enter into a new fixed-term lease with us your tenancy will terminate at 11:59 p.m. on the Expiration Date.**

If you would like to extend your tenancy for a new term, please choose from one of the following fixed-term options, which will take effect on the day after the Expiration Date ("Effective Date"). **Lease term availability will be offered on a first-come, first-served basis.**

You must make your decision and all Residents must execute a new Rental Agreement no later than SAMPLE ^{DATE} ("Response Date"). You may call or email our office to make an appointment to come in to sign. The new Rental Agreement will contain the additional terms set forth below. If you do not contact us by the Response Date, you will have elected not to renew and your tenancy will terminate at 11:59 p.m. on the Expiration Date.

CURRENT			<input type="checkbox"/> OPTION 1		<input type="checkbox"/> OPTION 2	
	CHARGE		Available Term(s) INCREASE	NEW CHARGE	Available Term(s) INCREASE	NEW CHARGE
Rent	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE
Pet Rent	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE
Parking Rent	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE
Storage Rent	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE
Utilities*	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE
SAMPLE	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE
SAMPLE	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE
Total	\$	SAMPLE	\$	SAMPLE	\$	SAMPLE

If the rent increase over the preceding 12-month period exceeds 7% plus the consumer price index, Owner/Agent is exempt as follows:

- The first certificate of occupancy for the dwelling unit was issued less than 15 years prior to the date of this notice:
Date of certificate of occupancy was SAMPLE ^{DATE}
- The dwelling unit is regulated or certified as affordable housing by a federal, state or local government and the change in rent: (A) Does not increase the tenant's portion of the rent; or (B) Is required by program eligibility requirements or by a change in the tenant's income.

Additional information:
SAMPLE

The following additional terms will be incorporated into your Rental Agreement upon your renewal:
SAMPLE

*Any current utility billing agreement will remain in effect unless specific changes are listed above.

**If renter's insurance will be required as an additional term, Oregon law provides that no insurance may be required if: a) the household income of all of the Residents in the Unit is equal to or less than 50 percent of the area median income, adjusted for family size as measured up to a five-person family; or b) if the dwelling unit has been subsidized with public funds, not including housing choice vouchers.

Please feel free to contact the Owner/Agent if you have any questions or simply want to talk about your options. Once again, thank you for your residency and we look forward to hearing from you soon.

Section 8 Housing Choice Voucher

If you currently have a Housing Choice Voucher, and your total monthly rent has been increased above, this letter serves as the required 60 days' rent increase notice to you and a copy has been mailed to the housing authority.

The Expiration Date must be at least 31 days (34 if mailed) after the date this notice is served. In certain local jurisdictions the Expiration Date must be at least 91 days (94 if mailed), regardless of when this notice is served.

- This Notice has been served personally **OR**
- If written Rental Agreement allows, this Notice has been served by posting on the main entrance door of the dwelling unit and mailed first class mail **OR**
- This Notice has been served by first class mail.

City of Portland: If the dwelling unit is located within the City of Portland, attach form M170 (Notice of City of Portland Renter Additional Protections).

OWNER/AGENT X _____
 ADDRESS SAMPLE _____
SAMPLE _____
 TELEPHONE _____
 EMAIL _____