



MULTIFAMILY NW
The Association Promoting Quality Rental Housing

OREGON (NOT FOR CITY OF PORTLAND)
**STATEMENT OF
DEPOSIT ACCOUNTING**



DATE _____ PROPERTY NAME / NUMBER _____

RESIDENT NAME(S) _____

UNIT NUMBER _____ STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

OF BEDROOMS SAMPLE # OF BATHROOMS SAMPLE

☒ Lease expiration ☒ Resident's 30-day notice ☒ No notice ☒ Owner/Agent's notice SAMPLE (type) ☒ Lease break

☒ FED charges ☒ Court action filed ☒ Never took occupancy ☒ Other SAMPLE

ORIGINAL MOVE-IN SAMPLE	NOTICE RECEIVED SAMPLE	TO VACATE ON SAMPLE	ACTUALLY VACATED ON SAMPLE	LEASE END DATE SAMPLE
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Monthly Stated Rent \$ SAMPLE Other Monthly Charges \$ SAMPLE

RESIDENT CHARGES

UNPAID RENT & OTHER MONTHLY CHARGES \$ SAMPLE
FROM SAMPLE THRU SAMPLE

PAINTING: SAMPLE \$ SAMPLE

CLEANING: SAMPLE \$ SAMPLE

CARPET CLEANING: SAMPLE \$ SAMPLE

BLIND / WINDOW COVERING CLEANING: SAMPLE \$ SAMPLE

EXTERMINATING: SAMPLE \$ SAMPLE

KEY / LOCK REPLACEMENT: SAMPLE \$ SAMPLE

GOODS REMOVAL: SAMPLE \$ SAMPLE

REPAIRS: SAMPLE \$ SAMPLE

REPLACEMENTS: SAMPLE \$ SAMPLE

UNPAID LATE FEES: SAMPLE \$ SAMPLE

UNPAID UTILITIES: SAMPLE \$ SAMPLE

EARLY TERMINATION FEE: SAMPLE \$ SAMPLE

HOA MOVE-OUT ASSESSMENT (COPY ATTACHED): SAMPLE \$ SAMPLE

OTHER: SAMPLE \$ SAMPLE

TOTAL CHARGES \$ SAMPLE

RESIDENT CREDITS

SECURITY DEPOSIT CREDIT \$ SAMPLE

ADDITIONAL DEPOSIT CREDIT \$ SAMPLE

OTHER CREDIT SAMPLE \$ SAMPLE

TOTAL CREDIT \$ SAMPLE

TOTAL CHARGES \$ SAMPLE

AMOUNT OF DEPOSIT REFUND: \$ SAMPLE

AMOUNT OWED BY RESIDENT: \$ SAMPLE

SAMPLE
RESIDENT: Please remit payment as soon as possible to:
SAMPLE
SAMPLE
SAMPLE

Owner/Agent does not waive its right to bill for additional damages not shown herein or costs which are incurred or finalized after this accounting is sent.

☒ **TRANSFER OF DEPOSIT**

If transferring to another unit, Resident authorizes Owner/Agent to apply the Amount of Deposit Refund to the deposit required for the new unit listed above.

Resident Initials: AMPLI AMPLI
AMPLI AMPLI AMPLI AMPLI

FORWARDING ADDRESS:

SAMPLE
SAMPLE
SAMPLE

NOTES:

SAMPLE

COMPLETED BY:

OWNER/AGENT NAME SAMPLE DATE SAMPLE

REVISED BY:

OWNER/AGENT NAME SAMPLE DATE SAMPLE
SAMPLE SAMPLE
SAMPLE SAMPLE
SAMPLE SAMPLE
SAMPLE SAMPLE

MOVE-OUT SETTLEMENT