



**MULTIFAMILY NW**  
The Association Promoting Quality Rental Housing

**OREGON**  
**24-HOUR NOTICE**  
**INSPECTION/MAINTENANCE**



DATE \_\_\_\_\_ PROPERTY NAME / NUMBER \_\_\_\_\_

RESIDENT NAME(S) \_\_\_\_\_

UNIT NUMBER \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_ also all other Occupants or persons unknown claiming any right or interest in the Premises.

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Pursuant to Oregon Landlord/Tenant law, **THIS IS TO NOTIFY YOU THAT ENTRY TO YOUR UNIT WILL BE MADE DURING REASONABLE**

**TIMES:** Starting on SAMPLE at SAMPLE and entry will be completed by SAMPLE at SAMPLE.  
DATE TIME (am / pm) DATE TIME (am / pm)

- To inspect the unit.  For maintenance of:

SAMPLE  
\_\_\_\_\_  
\_\_\_\_\_

by SAMPLE \_\_\_\_\_ (company or individual's name).

- To exhibit unit to prospective or actual purchasers, mortgagees, or residents.

**The above is authorized by Owner/Agent to enter upon demand or in Resident's absence for inspection or until the repair/maintenance is completed.**

**Actual notice of the proposed entry has been given Resident as follows:** SAMPLE

- Verbally to Resident at SAMPLE on SAMPLE or  
TIME (am / pm) DATE  
 Left message on Resident's answering machine at SAMPLE on SAMPLE or  
TIME (am / pm) DATE  
 Notice posted on door of unit at SAMPLE on SAMPLE or  
TIME (am / pm) DATE  
 Notice mailed to Resident by first class mail on SAMPLE (add 3 days for mailing only) or  
DATE  
 Notice given by other method allowed by written rental agreement at SAMPLE on SAMPLE  
TIME (am / pm) DATE

Identify method: SAMPLE

SAMPLE  
THANK YOU FOR YOUR COOPERATION

OWNER/AGENT  SAMPLE SAMPLE  
ADDRESS SAMPLE  
SAMPLE  
TELEPHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_